

CLERK OF COURT

Each county of South Carolina has a popularly elected Clerk of Court who serves a four-year term. The Clerk of Court serves both the Circuit and Family Court as they operate in each county. The Clerk of Court is charged with docket management; receiving fees, fines, and cost; maintaining all court records; and handling reporting requirements. In the Circuit Court, their duties encompass both civil and criminal areas: receiving criminal trial lists; handling jury-related matters; and performing courtroom duties. In the Family Courts, the clerks of court are responsible for receiving and disbursing support payments paid through the Clerk of Court; and issuing Rules to Show Cause to bring non-paying obligors before the Family Court.

All funding of Clerk of Court staff, office space, and equipment is a county responsibility, with the exception of a limited state salary and support personnel supplement.

DEPT NUMBER: 1-9250	CLERK OF COURT					
FUNDING SOURCE(S)	FY 2005/06 ACTUAL	FY 2006/07 ACTUAL	FY 2007/08 ACTUAL	FY 2008/09 BUDGET	FY 2009/10 BUDGET	INC/DEC FY 10 - 09
General Fund	1,939,618	2,064,436	2,111,318	2,521,919	2,400,778	(121,141)
EXPENDITURES						
Personnel Services Expenditures	1,625,037	1,720,900	1,789,790	2,082,739	2,073,878	(8,861)
Operating Expenditures	291,130	305,745	302,772	404,100	326,900	(77,200)
Capital Outlay	23,451	37,791	18,756	35,080	0	(35,080)
Other Expenditures	0	0	0	0	0	0
EXPENDITURE TOTAL	\$1,939,618	\$2,064,436	\$2,111,318	\$2,521,919	\$2,400,778	(\$121,141)
AUTHORIZED PERSONNEL	53	53	53	59	59	0

FY 2009/10 Budget Highlights & Initiatives

- Operating expenses decrease through reductions based on historical data and anticipated need. Reductions include:
 - \$9,000 Telephone/Fax
 - \$50,000 Jury Pay
- Capital expenses are eliminated with the reduction of Special Projects and Miscellaneous Equipment to \$0.

Ongoing Initiatives

- Provide civil and criminal internet records.
- Implement the statewide court case management computer system for the Circuit and Summary Courts. This system will allow information to be shared electronically between various courts and police agencies. The county will be responsible for annual support costs to cover call center support, enhancements, and legislative changes for process statutes as well as fines and fees.