

DELEGATION

The County Delegation Office manages, develops, executes and monitors all operations of the department for the Spartanburg County Legislative Delegation members and the Spartanburg County Transportation Committee. The office serves as the department head and as a liaison between the general public for the state, county, local agencies and organizations. Prepares for and attends department public meetings and other related activities.

The **County Transportation Committee**, also known as the C Fund Committee was created in the 1920s by the General Assembly as a source of funding for local roads. "C Funds" are derived from \$0.0266 cents per gallon of state user fee charge on gasoline which is deposited with the State Treasurer and apportioned among the counties of the State as state in §12-28-2740.

DEPT NUMBER: 1-9100	COUNTY DELEGATION					
FUNDING SOURCE(S)	FY 2006/07 ACTUAL	FY 2007/08 ACTUAL	FY 2008/09 ACTUAL	FY 2009/10 BUDGET	FY 2010/11 BUDGET	INC/DEC FY 11 - 10
General Fund	56,853	57,804	64,455	66,696	65,596	(1,100)
EXPENDITURES						
Personnel Services Expenditures	52,895	55,340	61,323	62,346	62,346	0
Operating Expenditures	3,534	2,463	3,132	4,350	3,250	(1,100)
Capital Outlay	424	0	0	0	0	0
Other Expenditures		0	0	0	0	0
EXPENDITURE TOTAL	\$56,853	\$57,804	\$64,455	\$66,696	\$65,596	(\$1,100)
AUTHORIZED PERSONNEL	1	1	1	1	1	0

FY 2010/11 Budget Highlights & Initiatives

- There are no significant changes in the Delegation FY 2010/11 Recommended Budget.

Goal:

Inform more of the public of new and updated information available on the website as it is a cost effective tool for communication

Objectives:

- Continue to increase productivity and efficiency in the development and maintenance of permanent records
- Continue to reduce operating cost by communicating more information via email, i.e., scheduled meeting notices, notary and board/commission applications
- Continue to update legislative delegation portion of the county website

Function or Division	Description	Percent of Budget
Delegation	<ul style="list-style-type: none"> • Manage, execute, and maintain public and confidential files as required by FOIA • Develop, manage and monitor budget, purchases and expenditures • Manage accounting records for three grant allotments • Pre-qualify board/commission applicants • Track board/commission appointment confirmations • Maintain daily news articles • Respond and take immediate action to numerous telephone calls and e-mails from public, etc. • Process notary applications for all Spartanburg County applicants • Prepare resolutions and endorsement letters as requested • Keep updated information on department website • Notarize documents as requested by general public 	70%
Spartanburg County Transportation Committee	<ul style="list-style-type: none"> • Compose and manage project requests, approval correspondence, advisory recommendations and quarterly reports 	30%