

Spartanburg County

Deputy County Administrator

Application Deadline: November 6, 2009

The County of Spartanburg is seeking a qualified candidate to fill the position of Deputy County Administrator. Spartanburg County operates under a Council-Administrator form of government with a seven member council.

Under limited supervision, this position:

- Performs advanced administrative and professional work in planning, organizing and directing county governmental functions;
- Exercises considerable executive authority and applies professional techniques in accomplishing county and departmental objectives;
- Supervises and evaluates the work of designated professional staff within the organization;
- Serves as County Administrator in his/her absence;
- Performs related administrative, professional and supervisory functions as required.

Educational Requirements

Minimum requirements include a bachelor's degree in public administration, business administration or related field from an accredited college or university and at least five years of local government experience in governmental administration or management.

Salary and Benefits

Salary is commensurate with the level of education and experience. Spartanburg County offers an excellent benefits package that includes, but it not limited to health and dental insurance and state retirement.

Please send applications and resumes to: Spartanburg County Human Resources, PO Box 5666, Spartanburg, SC 29304 or jobs@spartanburgcounty.org.

Spartanburg County is an Equal Opportunity Employer